

University of Pune

PBAS Proforma for Promotion under CAS

PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :-
 2. Father's Name / Mother's Name :-
 3. Department :-
 4. Current Designation & Grade Pay :-
 5. Date of last Promotion :-
 6. Which position and grade pay are you an applicant under CAS?
 7. Date of eligibility for promotion :-
 8. Date and Place of Birth :-
 9. Sex :-
 10. Marital status :-
 11. Nationality :-
 12. Indicate whether belongs to SC/ST/OBC category :-
 13. Address for correspondence (with Pincode) :-
 14. Permanent Address (with Pincode) :-
- Telephone No :-
- Email :-

15. Academic Qualifications (Matric till post graduation) :-

| Examinations | Name of the Board/ University | Year of Passing | Percentage of marks obtained | Division/ Class/Grade | Subject |
|---------------------------------------|--------------------------------------|------------------------|-------------------------------------|------------------------------|----------------|
| High School /Matric | | | | | |
| Intermediate | | | | | |
| B.A./B.Sc/B.Com/ B. Mus | | | | | |
| M.A./M.Sc/M.Com/ M. Mus | | | | | |
| Others examination, if any | | | | | |

16. Research Degree(s)

| Degrees | Title | Date of award | University |
|----------------------|--------------|----------------------|-------------------|
| M. Phil. | | | |
| Ph.D./D. Phil | | | |
| D.Sc/D. Litt | | | |

17. Appointments held prior to joining this institution

| Designation | Name of Employer | Date of Joining | | Salary with Grade | Reason of leaving |
|--------------------|-------------------------|------------------------|----------------|--------------------------|--------------------------|
| | | Joining | leaving | | |
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18. Posts held after appointment at this institution :-

| Designation | Department | Date of actual Joining | | Grade |
|-------------|------------|------------------------|----|-------|
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19. Period of teaching experience :

P.G. Classes (in years) _____

U.G. Classes (in years) _____

20. Research Experience excluding years spent in M. Phil / Ph. D (in years)_____

21. Fields of Specialization under the Subject / Discipline

(a) _____

(b) _____

22. Academic Staff College Orientation / Refresher Course attended :

| Name of the Course/ Summer School | Place | Duration | Sponsoring Agency |
|--------------------------------------|-------|----------|-------------------|
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PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(I) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

| Sr. No. | Course / Paper | Level | Mode of Teaching* | Hours per week allotted | % of classes taken as per documented record |
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* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

| | | API Score |
|-----|----------------------------------------------------------------------------------------------------------------------------|-----------|
| (a) | Classes Taken (max 50 for 100% performance & proportionate score) up to 80% performance, below which no score may be given | |
| (b) | Teaching Load in excess of UGC norm (max score : 10) | |

(ii) Reading / Instructional material consulted and additional knowledge resources provided to students

| Sr. No. | Course / Paper | Consulted | Prescribed | Additional Resource provided |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|------------|------------------------------|
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| API score based on Preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score :20) | | | | API Score |
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(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

| S. No. | Short Description | API Score |
|--------|-------------------------------|-----------|
| | | |
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| | Total Score (Max : 20) | |

(iv) Examination Duties Assigned and Performed

| Sr. No. | Type of Examination Duties | Duties Assigned | Extent to which carried out (%) | API Score |
|---------|------------------------------|-----------------|---------------------------------|-----------|
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| | Total Score (Max :25) | | | |

CATEGORY : II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following :

| Sr. No. | Type of Activity | Average Hrs/week | API Score |
|---------|-----------------------------------------------------------------------|-----------------------------------------|-----------|
| | (i) Extension, Co-curricular & field based Activities | | |
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| | Total (Max : 20) | | |
| | (ii) Contribution to Corporate Life and Management of the Institution | Yearly / Semester wise responsibilities | API Score |
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| | Total (Max : 15) | | |
| | (iii) Professional Development Activities | | |
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| | Total (Max : 15) | | |
| | Total Score (i + ii + iii) (Max : 25) | | |

CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

| Sr. No. | Title with page Nos. | Journal | ISSN/ISBN No. | Whether peer reviewed. Impact Factor, if any | No. of co-authors | Whether you are the main author | API Score |
|----------------|-----------------------------|----------------|----------------------|-----------------------------------------------------|--------------------------|----------------------------------------|------------------|
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B (i) Articles / Chapters published in Books

| Sr. No. | Title with page Nos. | Book Title, editor & publisher | ISSN/ISBN No. | Whether peer reviewed | No of co-authors | Whether you are the main author | API Score |
|----------------|-----------------------------|-------------------------------------------|----------------------|------------------------------|-------------------------|----------------------------------------|------------------|
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ii) Full Papers in Conference Proceedings

| Sr. No. | Title with page Nos. | Details of Conference Publication | ISSN/ISBN No. | No. of co-authors | Whether you are the main author | API Score |
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iii) Books Published as single author or as editor

| Sr. No. | Title with page nos. | type of Book & Authorship | Publisher & ISSN/ISBN No. | Whether peer reviewed | No. of co-authors | Whether you are the main author | API Score |
|---------|----------------------|---------------------------|---------------------------|-----------------------|-------------------|---------------------------------|-----------|
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III C) Ongoing and Completed Research Projects and Consultancies

(C) (i & ii) Ongoing Projects / Consultancies

| Sr. No. | Title | Agency | Period | Grant /Amount Mobilized (Rs. Lakh) | API Score |
|---------|-------|--------|--------|------------------------------------|-----------|
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(c) (iii & iv) Completed Projects / Consultancies

| Sr. No. | Title | Agency | Period | Grant / Amount Mobilized (Rs. Lakh) | Whether policy document / patent as outcome | API Score |
|---------|-------|--------|--------|-------------------------------------|---------------------------------------------|-----------|
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(D) Research Guidance

| Sr. No. | Number Enrolled | Thesis Submitted | Degree awarded | API Score |
|-----------------------|-----------------|------------------|----------------|-----------|
| M. Phil or equivalent | | | | |
| Ph. D. or equivalent | | | | |

(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

| Sr. No. | Programme | Duration | Organized by | API Score |
|---------|-----------|----------|--------------|-----------|
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(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

| Sr. No. | Title of the paper presented | Title of Conference / Seminar | Organized by | Whether international /National/State /Regional/College or University level | API Score |
|---------|------------------------------|-------------------------------|--------------|-----------------------------------------------------------------------------|-----------|
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E (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

| Sr. No. | Title of Lecture / Academic Session | Title of Conference / Seminar etc | Organized by | Whether international /National | API Score |
|---------|-------------------------------------|-----------------------------------|--------------|---------------------------------|-----------|
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IV. SUMMARY OF API SCORES

| | Criteria | Last Academic Year | Total - API Score for Assessment Period | Annual Av. API Score for Assessment Period |
|-----|--------------------------------------------------------|--------------------|-----------------------------------------|--------------------------------------------|
| I | Teaching, Learning and Evaluation related activities | | | |
| II | Co-curricular, Extension, Professional development etc | | | |
| | Total I + II | | | |
| III | Research and Academic Contribution | | | |

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

| Sr. No. | Details (Mention Year, value etc. where relevant) |
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LIST OF ENCLOSURES : *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

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| 1 | 6 |
| 2 | 7 |
| 3 | 8 |
| 4 | 9 |
| 5 | 10 |

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with
Designation, Place & Date

Signature of HOD / School
Chairperson / Principal

N:B: The individual PBAS proforma duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.